1. Attendance:

Duncan MacLachlan Chairman
Iain Dick Treasurer
Heather Young Auditor
Fiona Butcher Director
James Kelly Director
Caroline Logan Director
Lily McKay Director
Ronnie MacDonald Director
Janet Stanton Director
Melanie Tonks Director

Members:

Colin Adam Andrew Downs Sheena MacLachlan Dane Sherrard
Ann Alexander Gill Dunbar Cherry MacTavish John Sinclair
Chris Appleton Elaine Farrell Laura Mayer Nancy Smith
Colette Appleton Iris Finlay Ruby McCarroll Maureen Southey
Elizabeth Baillie Ronnie Finlay Ann McEachern Barbara Spain
Heather Bolgere Chris Fowler Scott McGhee Charlie Spain
Helen Brady Colin Graham Billy McKay Gary Stead
Grace Brown Julie Gregory David McGhee Gayle Stead
Lorna Bryce Shaline Groves Lynn McKinnon Jean Travis
David Burley Mary Haggarty Michelle Munche Janet Wallace
Ross Cadie Glen Harding Lynn Nicolson Gary Watson
Mhairi Cadie Sue Henderson Eilidh O’Neill William Watt
Alastair Campbell Roel Hoogendijk Finola Owen Colin Williams
Donald Carmichael Ronnie Jackman Diana Page Sue Williams
David Carmichael Martha Kelly Howard Page Karen Wilson
Betty Clark Andrew Kerr Ian Prentice James Young
James Clark Maureen Liddell Jim Proctor Mandy Young
Maureen Davie Russ Liddell Rosemary Proctor
Retta Deerin Jen Little Bernadette Rainey
Rhona Dick Caroline Logan Jim Rawle
Peter Donnellan Bill Lowe Liz Rawle

Non-Member Attendees

Jean Boyle Sharon Dolan Stephanie Johnston
Jean Clinton Sheila Dolan
2. **Welcome**

The Chairman welcomed and thanked everyone for such a remarkable turnout. He also welcomed George Freeman and Ian McEachran who would be conducting the ballot and standing in as Chair during the elections and re-elections. He also stated that during these difficult times regarding the running of Trust business he was pleased that there was such a positive interest in the running of the Trust. He also asked the author of the anonymous document in circulation, regarding the Trust come forward - this was declined.

3. **Apologises**

Douglas Alexander  Scott Fletcher  Fiona Jackson  Cathie Paterson
Angela Coates  Bob Furness  Tom Jackson  Gillian Toal
Mark Coates  Sue Furness  Margaret MacLachlan

4. **Minutes of the previous AGM held on 31 July 2011**

The Chairman asked if there were any amendments to the previous AGM and for the acceptance of the minutes as being a true and accurate record of the meeting.

Proposed: Gill Dunbar
Seconded: Melanie Tonks

5. **Treasurer’s Report & Presentation of Accounts**

Heather Young stated that copies of the annual accounts in full were available to inspect or to ask any questions if required, She provided a brief summary of the annual accounts to 31 March 2012 for the Trust. She also stated that the accounts were in this format as this is required by OSCAR and in two other formats one for HMRC and one for Companies house The information is the same just presented in a different way.

Income is derived in two types of source, unrestricted and restricted. This means unrestricted the trust can spend as they require, restricted is restricted to whatever the grants or monies received has been donated. Unrestricted donations totals £3275, this was from the Pit Stop £2400, £100 from the gala committee, £557 from a refund from BT balance was returning funds from the hall, £6000 was from rental income from the Pit Stop and a further £345 was donated from fundraising

Restricted funding came to £104163 - the largest from the big lottery, but there are 6 funders in total.

Unrestricted expenditure totalled £7870 and restricted £81033, the final payment and signing off of the building was included in this fiscal year.

The balance sheet showed at the end of the year a creditor of £2403 this was to HMRC for PAYE and although included is not due until the 19th of the following month. The cash in the bank was £26415 and the loan creditor was standing at £14446.

She also reminded trustees that should, in the event the trust winding up, all trustees and members of the trust and directors are guaranteed to contribute £1.00.
Heather advised that the trust needed to generate a steady stream of income to cover basic running costs and to expand needs, this should be on a regular basis in this time of austerity we cannot rely on grants and donations to keep it all going.

The objectives and aims remain the same as in previous years and the Treasurer will run through the aims for the coming year.

Ian Dick began by thanking Heather for taking us through the formal Annual Accounts for the Trust. He proposed to explain how each of the three separate companies within the Trust had performed individually and collectively.

The Pit Stop, provided the Trust with a total of £8400 income 2011/12. The Trust used this income to repay the mortgage on the building and cover the costs of the insurance policy it holds on the business, a total of just under £6000 and to cover the cost of essential repairs to the building by replacing the central heating boiler at a cost of £2640. Overall the balance is neutral, but the mortgage has reduced thereby reducing the Trusts liabilities.

Total cost of running the 3V Community Hall last year amounted to some £88,000 including all staff salary costs and the running and overhead costs. The hall has earned a total of just over £37500 and the Trust and hall received significant sums in grants to fund either all, or part of the salaries of the staff totalling just over £56000. The overall net income for the hall after allowing for depreciation and the transfer of funds to the reserve shows a small surplus of just over £7200, however, the Trust has had to contribute a total of £4700 towards salary costs from its reserves meaning that overall surplus is only about £2500.

The Treasurer explained that the Trust itself is principally a holding company receiving grant money and dispensing it as required, the only sources of income are donations, funds from collection tins, membership fees and a small grant of £800 from the National Park towards our administration costs. Last year these totalled £1470 plus the refund from BT. The grant money received totally £43600 towards capital costs and £26200 towards revenue costs, a total of nearly £70000. The Trust paid the final instalment of the costs associated with the building of the hall and further investment in the form of acoustic treatment totalling approximately £50000 plus about £1400 in respect of printing, stationery and donations to worthwhile causes, overall the Trust’s reserves reduced by approximately £11000 during last year.

The Trust has been successful in winning a grant last year totalling some £27000 towards further improvements to the hall and kitchen, some of which have already been implemented. Further additions are planned for the near future, together with major projects for which the Trust has been successful in raising funds totally almost £100000 in the early part of this financial year.

The Treasurer concurred with Heather regarding the Trust needing a steady stream of income. This concluded the Treasurers and Auditors reports.

Gavin Walker suggested that it would be useful to have the printed accounts available to members attending the AGM.

Colin Graham also suggested that these accounts also be made available online.
Both the Auditor and Treasurer agreed that these were good ideas and that in future the accounts would be made available.

**Action:** Auditor/Treasurer

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**6. Appointment of Auditors**

The Chairman thanked Heather Young for all the work that she had done on behalf of the Trust (without reimbursement) and asked if she was willing to continue in the post of Auditor. Heather, kindly, agreed that she would.

Proposed: Ian Dick  
Seconded: Lily MacKay

Jim Proctor asked if the Auditor didn’t have a conflict of interests regarding being the Auditor and guarantor of the Pit Stop. Heather explained that because Gill Dunbar was running the day to day finances of the Pit Stop, she was one step removed from this but that she would seek further clarification from her professional body and possibly the Charities Regulator.

**Action:** Auditor

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**7. Chairman’s Report**

The Chairman began by reminding Members of the milestones that had led us all here today in this wonderful new hall. The sale of the Outdoor Centre, purchase of the Pit Stop and demolition of the toilets all helping our communities vision of improving the quality of the village and village life.

He stated that the Campus Manager position had now been replaced by a Voluntary Hall Management Group (VHMG) it is hoped that this will promote more community involvement and he is encouraged by the start the VHMG has made.

Colin Adam stated that he originally volunteered to help in the Hall but no-one had ever got back to him. The Chairman hoped that the VHMG would get back to him

**Action:** VHMG

He stated that the Trust has to take into account all development plans within the 3 villages and make ours fit in with these, to enhance the visitor experience to the area and attract visitors to support the Hall and the wider community.

Duncan Murray reminded the Chairman that the Trust must focus on the employment of local people.

The Chairman stated that one of the Trust’s aims is the employment needs of the community.

The Chairman continued by suggesting that a feasibility study be arranged to explore the possibility of a visitor centre focusing on Morellaggan/Heritage along with replacement of the Pit Stop.

**Action:** Chairman/Directors
He stated that the Jetty/pontoon project was at the moment a dead end re funding and resources. The Directors would be looking at proposals from the Arrochar Hotel regarding the future use of recreation ground behind the 3V Hall. They would also be looking at the long term future of the Pit Stop.

Action: Chairman/Directors

The Chairman stated that he and the Directors plan to review the constitution of the Trust.

Action: Chairman/Directors

The Chairman thanked Retta Deerin, Dane Sherrard, Mary Haggarty, Jim Proctor and Directors past and present for their support and stated that without the numerous volunteers nothing would be achieved. He stated that some may undervalue the volunteers but you can’t value the invaluable.

Jim Proctor asked why did the Trust get rid of the position of Campus Manager?

The Chairman explained that the Directors felt that the position and wages of Campus Manager was unsustainable to the Trust, and that funds could be better used in the employment of possibly 3 people using the wages from this.

Jim Proctor, referring to the “And Finally Some Good New” document and the anonymous document referred to earlier, asked, how did the Trust get into this mess?

Is it good news that the Trust has had to be investigated by the Big Lottery Fund and that the Big Lottery Fund had written to the Trust criticising its management practices and decision making.

He reminded everyone that the Trust is the membership and asked the Chairman if he agreed that this letter was not good news for the office bearers in that it vindicated all that the director who brought it to the attention of the Big Lottery, a Director you have consistently denigrated as being motivated by personal grievance.

Jim also stated that funding from the Big Lottery Fund remains frozen and will be restored provided the Trust work towards best practice in every area of operation, apart from that the lottery has no other concerns – what’s left! He asked the Chairman to give an indication how the Trust will meet the requirements of the 12 bullet points, under 3 main headings, contained in the Lottery letter, which require an action planned response. These include the robustness of the voluntary management arrangements after the unannounced abolition of the Campus Management position and the resulting uncertainty surrounding the financial viability of Trust assets, namely the Pit Stop and the 3V Hall.

The overriding problem highlighted by the Big Lottery being the lack of a fully worked up business plan to replace the one you recklessly abandoned. How long will it take to address these issues?

The Chairman explained the he, Fiona Butcher, Ronnie MacDonald, Iain Dick, Retta Deerin and Dane Sherrard had on Thursday had a meeting with the Big Lottery Fund and that 85% of the issues raised in their letter had been resolved and that the remainder of the issues would be resolved over the next 2 weeks.
Colin Graham welcomed the positive information from the Trust and hoped the Trust would be open and accountable despite the obvious conflicts within the Board. He also stated that no-one could question the moral compass of the Trust but he hoped there would be more inclusive events within the 3V Hall.

The Chairman explained that this was one of the aims of the VHMG and he welcomed the positive dialogue. 

Action: VHMG

Michele Mundie stated that the Trust must be mindful that not all people have access or are familiar with computers.

The Chairman, once again thanked everyone and stood down.

8. Election/Re-election of Directors

Rosemary Proctor asked if each of the members standing for election could give a quick presentation and explain their reasons for standing. Iain Dick stated that would be a good idea but because some candidates not able to attend the AGM it would be unfair on this occasion.

Action: Chairman/Directors

The meeting adjourned while voting took place and resumed with George Freeman in the Chair. He thanked everyone for attending and stated how delighted he was seeing the Hall in use. He then gave the results of the elections of Directors: Melanie Tonks, Duncan MacLachlan and Lily MacKay were re-elected and Andrew Downs and Finola Owen were elected to the Board of the Trust. He stated that he hoped all Directors and members of the Trust would work together for the benefit of the community.

9. ACOB

The AGM was closed at 1420.