#### Arrochar & Tarbet Community Development Trust Minutes of Meeting Thursday 11<sup>th</sup> January 2017, 7.30pm

### 1. Welcome, Attendance & Apologies

#### Attendance

Gordon Paice (GP)	Melanie Tonks (MT).	Mhairi Cadie (MC),
Duncan MacLachlan (DM),	Phil Startin (PS)	Lily McKay (LM)
Tom Ireland (TI)	Colin Adam (CA)-Volunteer representing PS	

## Apologies

Lewis Kennedy (LK) Ronnie MacDonald (RM)

Tom started the meeting by wishing everyone a Happy New Year

### 2. Minutes of Last Meeting & Matters Arising

The minutes of the previous meeting were accepted as true and accurate.

Proposed: Gordon Paice Seconded: Lily McKay

There were no amendments or matters arising.

### 3. Declaration of interest

Colin has resigned as a director but is here by invite and a volunteer. He is also representing matters arising from the pit stop.

### 4. <u>Reports</u>

### <u>Treasurers Report</u>

The accounts have been submitted although are only temporary and the pit stop accounts will need amended for 16/17. Some changes are required ASAP and Heather requires some more information. The hal accounts should be part of the trust accounts and this needs updating. **ACTION: MT** 

# • <u>Café</u>

No Update on Income and Expenditure, however it is likely to go into debt soon as indicated by Heather via a call to PS last month. The staff have minimum hours contract of 35 hours which is unstainable. We need to have a look at copies of contracts and check with Lewis but the staff require 1 week notice of change/termination. A consultation should be had with the village and this will be organised however immediate action needs to be taken. TI and PS are going to look at the Café/PO situation along with CA and MT. The Post Office still have an outstanding balance to reimburse the café/PO for woks carried out and MT will chase this ASAP. A report will also be requested for the PO monthly income. Short term loan could be available if necessary of £5000 maximum and available as required.

## • Hydro

The project is going well and on track.

### • Projects

The trust would like to extend their thanks to those volunteers that have been working on the garden. It is on hold at the moment due to the weather but we are hoping the work will commence again in the next few months,

#### • 3 Villages Hall

No discussions took place.

## 6. Trust Update

A new lease wil be drawn up for the Café premises as well as the building that is occupied by Ian McGlone.

A financial review should be done of the trust as well as the hall and café by an independent organisation and this was agreed unanimously and will be arranged.

Bank Balance: £7160.76

# 7. <u>AOCB</u>

None

### 7. Date of Next Meeting

The next meeting is scheduled for Tuesday 13<sup>th</sup> February at 7.30pm.