

Arrochar and Tarbet Community Development Trust

HALL MANAGEMENT GROUP

A meeting of the Hall Management Group was held on Tuesday 16th January 2018, at 10.30am, at the Three Villages Hall.

MINUTE

1. Attending: R. Deerin (chair), G. Dunbar (treasurer), M. Haggarty, J. Kelly, S Mackenzie (minutes), R. MacDonald.

2. Apologies. Declaration of interests: B. Dickson, M. Cadie, C. Driscoll, L. MacKay.

3. Previous minutes and matters arising.

Car Park Sign: no progress made.

Business Stream: further demands for payment had been made by Business Stream and Clear Business (*nee. Aimer*a), despite the hall not having accounts with either of them. A letter had been written, but no response received. Not clear how to proceed.

The minutes were proposed by M. Haggarty and seconded by G. Dunbar.

4. Reports:—

4.1. Trust Meeting Report: No minutes or financial reports received.

4.2. Finance

The Treasurer reported that December began with a balance of £35,401.65 and ended with a balance of £36,309.32. Noted that room hire income was down again. Wedding receptions were discussed again. Marketing, including a new brochure and improved website to be developed.

4.3. Admin

Beavers want to do a sleep-over. SM asked for a reasonable overnight rate and the meeting suggested £50. Front door awaiting repair by the “Door Centre”. SM on holiday for 10 days following the meeting.

4.4. Events

Events committee resigning after a year’s work. Lily McK to remain on HMG and co-ordinate future events. SM provided his usual list of forthcoming events, no questions asked.

4.4. Catering/Housekeeping: Nothing to report.

4.5. Users Update: Playgroup back on Fridays. New aerobics class starting on Wednesday nights.

5. AOCB.

Health and Safety review still pending.

Mhairi Cadie would be taking over at next meeting as chair of the Hall Management Group. Retta and Gill met with her and she’s very enthusiastic.

6. Date and time of next meeting. Wednesday 7th February 2018 at 1745 in the Three Villages Hall.