

# Arrochar and Tarbet Community Development Trust

## HALL MANAGEMENT GROUP

A meeting of the Hall Management Group was held on Thursday 7th March 2019, in the Three Villages Hall.

### MINUTE

#### 1. Attending.

B Dickson, C Driscoll, G Dunbar (*chair, treasurer*), M Kinvig, J Kelly, M Haggarty, R Macdonald, S Mackenzie (*minutes*).

#### 2. Apologies. Declaration of interests.

R Deerin, S Henderson.

G Dunbar chaired today's meeting; she welcomed Maggie Kinvig to the committee.

#### 3. Previous minutes and matters arising.

*Trust AGM:* Nothing received from Trust regarding extra meeting in January.

*Moray Council* visit a success with useful dialogue in both directions.

*Concerts:* No progress on bands (SM was away).

*Car parking:* ongoing issues, apparently listed as a free car park on ABC website. Trust secretary has been requested to write to ABC to remove us from their listing.

Still waiting for proper *car park sign*.

R Macdonald proposed the minutes, C Driscoll seconded.

#### 4. Reports

##### 4.1. Trust Meeting Report

February Trust board meeting not quorate. RD will produce a report for R McD to present at Trust meetings. Agreed to write the Chair of the Trust to express concern about how things are being run.

##### 4.2. Finance

GD reported on the finance situation. January opened at £23,358.35, ending on £22,072.92. Rate of bookings has reduced due to budget cuts at other locations. Clubs are declining too, due to low memberships. Playgroup moving to school because of the provision of free nursery places there, however. Outstanding invoices have reduced to £600. Coffee mornings are getting more busy, however. Still issues with bank statement not coming.

## *HMG March 2019*

### *4.3. Admin*

Playgroup requested to run under hall's insurance, but on checking with the insurers it turned out this was not possible. Therefore playgroup will cease in the hall on 8th March.

### *4.4. Events*

No significant changes since last month. SM to organise a couple of concerts. School are doing a performance of the Wizard of Oz, 13 and 14th May, SM will make arrangements for this to happen.

### *4.5. Catering/Housekeeping*

Issue raised with *ABC ordering lunches* some people are booking, others are not; SM to clarify.

*Wedding Advertising*: SH has produced a letter of introduction, asking for expressions of interest in advertising in such a brochure.

### *4.6. Users Update*

Zumba has started, and then been postponed, due to unforeseen circumstances.

## **5. AOCB**

*Coffee machine*: only really needs one reasonably cheap part, but hard to find that part.

*The door in the toilet corridor* needs painting, SM and DC to check if paint is available, JK to paint if it is...

**6. Date and time of next meeting.** Thursday April 11th 2019, 1030.